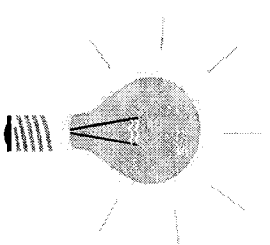




**Seventh Annual
DOD
Shelf Life Conference
Norfolk VA
9-11 April 2002**



**Packaging Subcommittee
Agenda**

- **Introductions**
- **Reading of Charter**
- **Membership**
- **Review of Action Items from 26 July 01 meeting**
- **Discuss issues outlined in charter**
- **Determine existence of other issues**
- **Discuss review of packaging on all acids and bases**



ACQUISITION AND
TECHNOLOGY

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

J-333

August 2, 2001

MEMORANDUM FOR COMMANDER DEFENSE SUPPLY CENTER RICHMOND,
ATTN: DSCR-VBC/HTIS

SUBJECT: DoD Shelf Life Subcommittee for Packaging

Shelf Life policy in DoD 4140.27-M states that ICPs shall be alert to the fact that improved packaging may prolong the shelf life of items. It further states that current and future packaging should be explored in order to obtain a longer shelf life and that priority shall be placed on hazardous shelf life items. While the DoD agrees to this policy, it has never been explored in any detail.

Accordingly, I am requesting that the Hazardous Technical Information Services (HTIS) explore the opportunities available in commercial and military packaging communities to prolong the shelf life of material. In addition, the recent situation whereby the packaging of a hazardous material deteriorated before the shelf life expired brought to the shelf life and packaging communities the necessity for the DoD to ensure the packaging is compatible with the shelf life time period.

The mechanism to accomplish these and other potential improvements to the shelf life program is through the established shelf life subcommittee process. In this regard, we recommend that a Shelf Life Packaging Subcommittee be chaired by the HTIS. The attached contains the charter and the initial issues to be addressed.

Thank you in advance for your assistance in this important matter. If I can be of further assistance in this subcommittee effort, do not hesitate to call.

MICHAEL S. PIPAN

Director, DoD Shelf Life Program

Attachments



Subcommittees Charter



A. OBJECTIVES

1. Evaluate and enhance the supply chain (life- cycle) process for specific commodities as they relate to shelf life.
2. Resolve issues and problems identified by DoD Components, General Services Administration (GSA), Federal Aviation Administration (FAA), and United States Coast Guard (USCG). DoD Components refer to the Army, Navy, Air Force, Marine Corps, Defense Logistics Agency (DLA), and Defense Nuclear Agency (DSWA). Enclosure 1 of the charter will contain a listing of initial issues and problems to be resolved.
3. Initiate procedural and process changes to enhance program management.
4. Recommend policy changes to DoD 4140.27-M and other policy documents.

B. MEMBERSHIP

1. The subcommittee shall be chaired by the appropriate activity as designated by the Shelf-Life Program Director.
2. The DoD Components and, if applicable, GSA, FAA, USCG, Defense Depot Regions, each shall provide a representative who

has the necessary functional expertise of the process to be addressed. Members may delegate responsibilities to field activities. Representatives may draw upon all appropriate resources, e.g., other Inventory Control Points, Storage Activities, Customers, Industry, Manufacturers, or Specification Preparing Activities.

C. RESPONSIBILITIES

1. The members of the subcommittee shall:

- a. Attend and participate in subcommittee meetings.**
- b. Work toward achieving objectives of the subcommittee.**
- c. Furnish the chair with information pertinent to the subcommittee or with additional issues/problems.**

2. The Chairperson of the DoD Subcommittee shall:

- a. Maintain a current list of representatives to the subcommittee who will be included in enclosure 2 of the charter.**
- b. Convene the subcommittee, when required, to resolve problems or address issues.**
- c. Be responsible for the successful accomplishment of the subcommittee objectives and responsibilities.**
- d. Recommend policy changes to responsible policy**

offices.

e. Report progress to the DoD Shelf-Life Committee at scheduled DoD shelf-life meetings, or to the Director, DoD Shelf-Life Program, as requested.

D. ADMINISTRATIVE

1. Meetings shall be conducted at the call of the Chair.
2. Subcommittee members shall fund necessary travel and administrative costs associated with meetings and visits.
3. Completion date for subcommittee objectives is "as determined." Objectives not completed by the "as determined" date will be reevaluated for an extension of completion date or termination.

Packaging Shelf Life Subcommittee Issues

- Explore the opportunities available in commercial and military packaging communities to prolong the shelf life of hazardous items.
- Ensure compatibility of packaging and the shelf life time period.
- Leverage commercial packaging to accommodate shelf life requirements.
- Explore in house capabilities to accommodate Military shelf life requirements.
- Address mechanisms available to provide visibility of shelf life markings on unit and intermediate packs.
- Utilizing bar coding or using other Automated Information Technology for shelf life markings.
- Liaison with DPPG and NIPHLE and the to address shelf life issues.